

**OFFICIAL MINUTES  
REGULAR MEETING  
BOARD OF EDUCATIONAL  
SERVICE UNIT NO. 13**

The regular meeting of the Board of Educational Service Unit No. 13 (ESU 13) was called to order by President Mark Sinner on Tuesday, August 18, 2020, at 7:04 PM at the ESU 13 Main Office, 4215 Avenue I, Scottsbluff, NE. Meeting notice was published in the Star-Herald on Thursday, August 13, 2020.

President Sinner referenced the Nebraska Open Meetings Act as posted and noted that the Board reserves the right to rearrange the order of the agenda and to convene an executive session in accordance with § 84-1410.

Present: Diane Coon, Heather Crofutt, Steve Diemoz, Don Egging, Tim Horn, Patricia Jones, Bill Knapper, Scott Marsh, Kim Marx, Tom Millette, Mark Sinner, Dr. Andrew Dick, Administrator, Jodi Walker, Business Manager, and Desira Martin, Treasurer. Guests: Carol Sinner and Donna Jenne. Absent: Ray Richards.

Moved by Marsh, seconded by Egging, that absent Board member Ray Richards be excused. Aye: Coon, Crofutt, Diemoz, Horn, Jones, Knapper, Marx, Millette, Sinner. Nay: none. Absent: Richards. Motion passed.

Moved by Coon, seconded by Diemoz, that the agenda be approved as listed. Aye: Crofutt, Egging, Horn, Jones, Knapper, Marsh, Marx, Millette, Sinner. Nay: none. Absent: Richards. Motion passed.

Moved by Knapper, seconded by Horn, that consent action items be approved as listed (Minutes of July 2020 regular meeting, Treasurer's Report, Fund Balance Report, Budget Summary Report for July and August 2020, claims, staff travel). Aye: Diemoz, Egging, Jones, Marsh, Marx, Millette, Sinner, Coon, Crofutt. Nay: none. Absent: Richards. Motion passed. The following General Fund claims were approved for payment:

<b>August Claims</b>	
Salaries, Benefits	\$806,564.66
Prof. & Tech. Services; Mileage	\$143,128.41
Leases, Utilities & Maintenance	\$18,747.79
Copies, Postage, Telephone & Travel	\$44,587.94
Supplies, Materials, Software & other Util.	\$80,937.92
Bldg. Improvements, Furn., Equipment, Hardware, Vehicle Acquisition	\$259,902.04
Transfer for Investments	\$0.00
Dues, Fees & Ind. Costs	\$3,817.56
<b>Total</b>	<b>\$1,357,686.32</b>

Calendar items were discussed.  
No public forum.

Reports:

Dr. Andrew Dick, Administrator, updated the Board on the progress of the Sidney construction project. LB1107 was discussed. ESU 13 will be creating a new position for a Community Engagement & Marketing Specialist to align with our strategic objectives. ESU 13 has received a letter from ESU 13 Education Association to initiate negotiations for the 2021-2022 school year.

Board Member Comments: Jones asked about ESU 13 support for parents who homeschool their children.

**Old Business:** None.

**New Business:**

Revision of Board Policy, Article 5, Section 1 (Non-Discrimination) was presented as introduction due to the large amount of content being revised. No action was taken.

Moved by Jones, seconded by Millette, that the Board approve the amendment of the Statement of Non-Discrimination section of the Employee Handbook, LifeLink Student Handbook, Meridian Student Handbook, and VALTS Student Handbook. Aye: Egging, Horn, Knapper, Marsh, Marx, Sinner, Coon, Crofutt, Diemoz. Nay: none. Absent: Richards. Motion passed.

Moved by Jones, seconded by Marsh, that the Board approve the 2020-2021 Student Handbook Covid Supplement. Aye: Horn, Knapper, Marx, Millette, Sinner, Coon, Crofutt, Diemoz, Egging. Nay: none. Absent: Richards. Motion passed.

Moved by Millette, seconded by Knapper, that the Board approve the Memorandum of Understanding between ESU 13 and the ESU 13 Education Association to remove the Director of Professional Learning from the bargaining unit from all future Negotiated Agreements including the Negotiated Agreement for the 2020-2021 school year. Aye: Jones, Marsh, Marx, Sinner, Coon, Crofutt, Diemoz, Egging, Horn. Nay: none. Absent: Richards. Motion passed.

Moved by Horn, seconded by Egging, that the Board approve the revised Head Start Nutrition Written Plans. Aye: Knapper, Marsh, Marx, Millette, Sinner, Coon, Crofutt, Diemoz, Jones. Nay: none. Absent: Richards. Motion passed.

The new Telework Policy was introduced. No action necessary.

Moved by Marx, seconded by Coon, that the Board approve the resignation of Lauren Coffey. Aye: Marsh, Millette, Sinner, Crofutt, Diemoz, Egging, Horn, Jones, Knapper. Nay: none. Absent: Richards. Motion passed.

Moved by Millette, seconded by Diemoz, that the Board approve Peggy Coulter's 2020-21 school year contract increase to 1.0 FTE. Aye: Marx, Sinner, Coon, Crofutt, Egging, Horn, Jones, Knapper, Marsh. Nay: none. Absent: Richards. Motion passed.

Moved by Jones, seconded by Egging, that the Board approve the Resolution to Increase Restricted Funds Authority by an additional 1%. Aye: Millette, Sinner, Coon, Crofutt, Diemoz, Horn, Knapper, Marsh, Marx. Nay: none. Absent: Richards. Motion passed.

Moved by Egging, seconded by Coon, that the above listed minutes be approved as read. Aye: Sinner, Crofutt, Diemoz, Horn, Jones, Knapper, Marsh, Marx, Millette. Nay: none. Absent: Richards. Motion passed.

President Sinner declared the regular meeting adjourned. Next regular meeting will be held on Tuesday, September 15, 2020 beginning at 7:00 PM at the ESU 13 Main Office, 4215 Avenue I, Scottsbluff, NE.